

**Sample**

# Client Record for Invasive Procedures

(for tattooing, body/ear piercing, electrolysis, permanent make-up, invasive aesthetics)

Date of service
Client name (first, last)
Date of birth/age
Client telephone number
E-mail address
Mailing address
For all sterile items: Lot/batch #, manufacturer & expiry date
Service details
Operator full name
<input type="checkbox"/> Explanation of procedure and associated risks provided to client <b>before</b> the service. Every client should be told and receive written information on aftercare.

According to the Ontario Regulation 136/18 Personal Services Settings under the Health Protection and Promotion Act client records must be documented. The PSS owner must keep these records for three years with a minimum of one year (365 days) on site.

According to the Public Health Ontario Guide to Infection Prevention and Control in Personal Service Settings, 3rd Edition, clients are to be given verbal and written aftercare information.

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